



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, July 8, 2019**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, July 8, 2019 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:05 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Melissa Rogers, Vice-Chair
Rebecca Eisenbrey
Teresa Perez-Wiseley

Commissioners Absent:

Lottie A. Dailey

Staff in Attendance:

Sylba Everett, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Matthew Chustz, Municipal Civil Service Coordinator
Danny Villalpando, IT Network Administrator, Sr.

1. CITIZENS COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

- a. Approve the minutes from the Municipal Civil Service Commission regular meetings on June 10, 2019.

The minutes from the June 10, 2019 regular meeting were approved on Chair Lancaster's motion, Commissioner Perez-Wiseley's second on a 4-0 vote.

3. HEARING

- a. Conduct a hearing on the appeal filed by Kuragayala Hemadri regarding their Denial of Promotion from Austin Energy.

The hearing was conducted on the appeal filed by Kuragayala Hemadri regarding their Denial of Promotion from Austin Energy.

- b. Deliberate in open session or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), on the appeal filed by Kuragayala Hemadri regarding their Denial of Promotion from Austin Energy.

Chair Lancaster recessed the Municipal Civil Service Commission meeting to go into closed session at 2:03 p.m.

The Commission deliberated in closed session on the appeal filed by Kuragayala Hemadri regarding their Denial of Promotion from Austin Energy.

Closed session ended and Chair Lancaster called the Municipal Civil Service Commission meeting back to order at 2:23 p.m.

- c. Possible action and decision on the appeal filed by Kuragayala Hemadri regarding their Denial of Promotion from Austin Energy.

The motion to deny Kuragayala Hemadri's appeal and uphold the decision made by the City of Austin in the Denial of Promotion of Kuragayala Hemadri was approved on Chair Lancaster's motion; Vice-Chair Rogers' second on a vote of 4-0.

4. NEW BUSINESS

- a. Discussion and possible action regarding the Annual Internal Review of the Municipal Civil Service Commission.

Discussion was held on the Annual Internal Review of the Municipal Civil Service Commission. The Annual Internal Review was approved on Chair Lancaster's motion; Commissioner Perez-Wiseley's second on a vote of 4-0.

- b. Staff briefing regarding appeal process information provided to appellants by the Municipal Civil Service Office.

This item was postponed.

5. OLD BUSINESS

- a. Staff briefing regarding Commissioner appointment process.

Sylba Everett, Municipal Civil Service Administrator, provided a briefing on the Commissioner appointment process.

- b. Discussion and possible action on the Municipal Civil Service Rule edits.

Discussion was held regarding Municipal Civil Service Rule edits.

- c. Discussion and possible action on future meeting dates, times, and locations.

Discussion was held on future meeting dates, times, and locations. The following 2020 meeting dates were approved on Chair Lancaster's motion, Commissioner Perez-Wiseley's second, on a vote of 4-0:

**Monday, January 13, 2020
Monday, January 27, 2020
Monday, February 10, 2020
Monday, February 24, 2020
Monday, March 9, 2020
Monday, March 23, 2020
Monday, April 13, 2020**

**Monday, April 27, 2020
Monday, May 11, 2020
Monday, June 8, 2020
Monday, June 22, 2020
Monday, July 13, 2020
Monday, July 27, 2020
Monday, August 10, 2020**

**Monday, August 24, 2020
Monday, September 14, 2020
Monday, September 28, 2020
Monday, October 12, 2020
Monday, October 26, 2020
Monday, November 9, 2020
Monday, December 14, 2020**

6. FUTURE AGENDA ITEMS

The Commission requested a future agenda item on the Municipal Civil Service Commission investigation process.

The Commission requested the postponed item regarding appeal process information provided to appellants by the Municipal Civil Service Office be placed on a future agenda.

ADJOURNMENT

Chair Lancaster adjourned the meeting at 2:49 p.m.